



SBPMG | South Bay Primary
Medical Group

WELCOME!

Thank you for contacting our office to become a new patient. Please complete the following steps to move forward with your patient registration.

1. Send our office copies/ pictures (front & back) of your **medical insurance card(s) and government issued I.D.** so that we may verify your eligibility.
2. Create a ***Patient Portal account*** (visit www.sbpmg.com or click [here](#)). This will be your profile and platform where all of your appointments are scheduled.
3. Notify our office when your Patient Portal account has been created, and we can assist you with scheduling your initial appointment or allow self-scheduling access.
4. Fill out your ***Patient Registration Forms*** and send all completed forms back to our office via *email, fax, or in-person* (must complete before appointment).

Prior to your initial encounter, we encourage you to prepare by having the names of your medications and any other useful information such as medical records with you.

Should you have any difficulty with any of the steps listed above, you are always welcome to call our office at (619) 591-9001 during regular business hours.

We look forward to meeting you!

Sincerely,
South Bay Primary Medical Group